

NYSCOSS Membership FAQ's

General Renewal Questions

When does my membership expire?

26-27 NYSCOSS Membership Runs from July 1, 2026- June 30, 2027

How do I renew my membership?

Beginning on Tuesday, May 19, you can enroll in two ways:

Visit:

https://www.nyscoss.org/Site/Join/Site/rise/Join_Forms/Join_Now.aspx?hkey=9232b951-5cca-47b9-863f-d96b19da60d6

Sign in with your account and it will walk you through.

**If you get stuck, please don't create another account, email membership@nyscoss.org and we will assist!*

OR

Via the downloadable Superintendent or Cabinet/Associate enrollment PDF form on the NYSCOSS.org membership page and email to membership@nyscoss.org

**If joining or renewing via PDF form, you must "Save as" to a known folder as to not lose the form and its contents before emailing it to us.*

******Please note: You will need to renew your membership first->then you'll receive a link to register for the Fall Summit->Once registered, in your confirmation email, you will then receive a link to reserve housing.***

Can I renew over the phone?

No. Only the two ways above.

What payment methods do you accept?

Visa, Mastercard, Personal Check. We do accept Purchase Orders.

Will my membership automatically renew?

No. It must be done online or via the downloadable enrollment form.

We have a new superintendent starting July 1. Should I renew our current superintendent?

Memberships stay with the district. So, we encourage you to renew now and then we will transfer memberships to the incoming Superintendent when needed. This is the same with cabinet or associate memberships.

Do you offer organizational membership?

No. Each membership is per person. Any Director level or higher leader would enroll in a cabinet membership. Superintendents are only eligible for Superintendent Memberships.

Billing & Payment

What's the difference between NYSCOSS and LEAF?

NYSCOSS and LEAF are two separate organizations with two separate tax ids.

*For **any Leadership Summits and Professional Development Events**, payments need to be made to **LEAF. Leadership Education Achievement Foundation (LEAF) Inc.***

*For **Superintendent, Cabinet, or any membership related dues**, the check payment will be made out to **New York State Council of School Superintendents (NYSCOSS)**.*

You can request a W9 for each organization via membership@nyscoss.org so that they are set up as two separate vendors.

I am submitting payment, who should I make the check out to?

NYSCOSS and LEAF are two separate organizations with two separate tax ids. If you are paying for membership dues of any kind, the check should be made out to NYSCOSS. If you are paying for an event registration such as the Winter Institute or Fall Leadership Summit,

you would make the check out to LEAF, INC. The address is 15 Cornell Road, Latham, NY 12110.

Where should I send my LEAF or NYSCOSS payment to?

Our remit address is 15 Cornell Road, Latham, NY 12110. *We are no longer at 7 Elk Street, Albany NY.*

Who do I contact to pay or get information about my legal level II dues?

Please contact Kelley Pratt, Program and Legal Associate, kpratt@nyscoss.org. Payment for Legal Level II dues are paid by the Member, not by the district.

I am locked out of my NYSCOSS account, who do I reach out to?

Reach out to membership@nyscoss.edu.

I don't remember my or my superintendent's user credentials and am thinking about creating another account, who do I reach out to?

Please do not create another account for either yourself or for someone else, instead reach out to membership@nyscoss.edu and we can assist!

I read all of the above FAQ's and still have questions. Who can I contact?

Contact Associate Director of Membership, Merissa McKasty at Merissa@nyscoss.org or the general membership mailbox at membership@nyscoss.org