

## I. Nominee Information

Name (Prefix: <input type="radio"/> Dr. <input type="radio"/> Mr. <input type="radio"/> Ms.)		
School District/Agency	Position	
Mailing Address	City	Zip Code
Nominee is a member of KASA: <input type="radio"/> Yes <input type="radio"/> No		

**Note:** KASA will prepare a news advisory announcing all award recipients. The advisory will be forwarded to school district's communications/public relations staff for release to the appropriate news media.

Name of school district PR/communications contact		
Daytime Telephone	Mobile Number	Email Address
<p><b>Note:</b> In the event a PR/communications contact is not available, KASA will release the information to the appropriate news media. List the name, contact number and email address of the news media to which the advisory should be sent.</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p>		
Your District's  _____	_____	

## II. Nominator Information & Checklist

Name (Prefix: <input type="radio"/> Dr. <input type="radio"/> Mr. <input type="radio"/> Ms.)		
School District/Agency	Position	
Mailing Address	City	Zip Code
Daytime Telephone	Mobile Number	Email Address

I hereby nominate the above named individual for KASA's Administrator of the Year Award, and have enclosed/completed the following:

- Application (this form)
- Two letters of recommendation supporting the nomination
- Optional: Additional supporting material (maximum of five pages one four minute video)

If video, please list URL here:

Verified nominee and those submitting letters of recommendation are members of KASA

- Headshot (head and shoulder picture) emailed to wandad@kasa.org

*Note: Application packet not to exceed total of 9 pages*

Nominator's Signature	Date Application Completed
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### III. Nominating Criteria

Please describe how the nominee has exhibited exemplary education leadership ability and has brought honor to the profession by responding to the following questions.

A. When considering KASA's mission statement, how has the nominee advanced the objectives and purposes of KASA throughout his or her education career? Please share specific examples. This might include service on a KASA committee, task force, advisory panel, or board of directors and a description of the work carried out and its impact on the association, the profession, or public education.

1. Number of years of KASA membership
2. KASA committee, task force, advisory panel, or board of directors (be specific)
3. Other information (previous administrator roles and achievements)

B. Describe the nominee's most significant professional accomplishment and its impact.

C. Please share the nominee's actions demonstrating the value he or she places upon the team approach to local school administration.

D. How has the nominee fostered understanding of the school program in the community? (Please include specific examples and clearly define the school program.) Also, how did nominee encourage participation from community?

E. How has the nominee provided leadership in one or more KASA affiliate group or region? (For a complete listing of affiliates and regions, visit [www.kasa.org](http://www.kasa.org).)

**Submission Options:** Submit your completed application and all supporting materials using one of the methods below.

- Email: [amy@kasa.org](mailto:amy@kasa.org) • Fax: (502) 875-4634
- Mail: Leadership Awards Program, 87 C. Michael Davenport Blvd., Frankfort, KY 40601