



Application for a South Australian Evidentiary Certificate and Certificate of Fitness

Purpose

A legal practitioner who is required to provide proof of their status as a legal practitioner under the *Legal Practitioners Act 1981* (SA) to a local or overseas registration authority must obtain an Evidentiary Certificate from the Law Society of South Australia and a Certificate of Fitness from the Legal Profession Conduct Commissioner.

Applications for an Evidentiary Certificate and Certificate of Fitness are made by completing Form EC.

Whilst the Evidentiary Certificate and Certificate of Fitness are separately issued by the Law Society of South Australia and Legal Profession Conduct Commissioner respectively, both documents will be dispatched by the Law Society of South Australia to the requesting authority.

Fees and Processing Times

Please allow for five business days to process the completed Form EC, and for the issue of an invoice (if applicable). Longer processing times may apply during busier periods.

The completed form must be submitted to ethicsandpractice@lawsociety.sa.asn.au.

Personal Information Collection Statement

The Law Society of South Australia (Society) collects Personal Information in accordance with the *Privacy Act 1988 (Cth)* (Privacy Act) and the Australian Privacy Principles (APPs) set out in the Privacy Act. If you would like to know more about how your Personal Information is collected, used, held, or disclosed, you may view a full copy of the Privacy Policy at <https://www.lawsociety.sa.asn.au/privacy>, or contact us at privacy@lawsociety.sa.asn.au. By completing and signing this form and providing it to the Society, you consent to the collection of your Personal Information and acknowledge its use by the Society in accordance with their Privacy Policy. If you do not provide us with the requested Personal Information, or if the Personal Information provided is incorrect or incomplete, we may not be able to provide you with the appropriate regulatory advice and support, which may cause you to be in breach of your statutory obligations.

Personal Information

Note: Your details will not be provided to third parties unless the Society is legally compelled to do so.

Full Name:

Date of Birth:

Home Address:

Suburb:

State:

Postcode:

Personal Mobile:

Personal Email:

Do you identify as Aboriginal and/or Torres Strait Islander?

Yes

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No

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Application Details:

Please select the basis for your request for a Evidentiary Certificate and Certificate of Fitness:

LPEAC Rule 15 Application

Yes

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No

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Are you making an application for the issue of your first practising certificate in SA, which is more than 3 years after your admission in SA? (LPEAC Rule 15(1); or

Are you making an application for the renewal of your practising certificate, which is 3 or more years since your last practising certificate expired? (LPEAC Rule 15(1)(b))

If so, you are required to make an application to the Board of Examiners pursuant to Rule 15 of the LPEAC 2018 Rules, and you will require an Evidentiary Certificate and Certificate of Fitness.

Notary Public Application

Yes

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No

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Do you require confirmation of your admission and/or registration in South Australia for the purpose an application to the Supreme Court for admission and enrolment as a notary public, pursuant to 5 of the Notaries Public Act 2016 (SA)? If so, you will require an Evidentiary Certificate and Certificate of Fitness.

Interstate Mutual Recognition Application

Yes

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No

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Are you applying for recognition of your right to practise in an interstate jurisdiction and wish to utilise this right to practise in South Australia under the Mutual Recognition Act 1993 (SA) or the Trans-Tasman Mutual Recognition Act 1997 (Cth)? If so, you are required to make an application to the Board of Examiners pursuant to r258.3 of the Uniform Civil Rules 2020, and you will require an Evidentiary Certificate and Certificate of Fitness.

International Recognition

Yes

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No

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Do you require confirmation of your admission and/or registration in South Australia to satisfy an international registration authority of your right to practise in this jurisdiction? If so, you will require an Evidentiary Certificate and Certificate of Fitness.

Please identify the requesting authority to whom the Evidentiary Certificate and Certificate of Fitness will be addressed:

- ☐ **South Australia:** Law Society of South Australia
- ☐ **Queensland:** Queensland Law Society
- ☐ **Victoria:** Victorian Legal Services Board + Commissioner
- ☐ **New South Wales:** The Law Society of New South Wales
- ☐ **Tasmania:** Law Society of Tasmania
- ☐ **The Northern Territory:** Law Society of the Northern Territory
- ☐ **Western Australia:** Legal Profession Board of Western Australia
- ☐ **Australian Capital Territory:** Law Society of the Australian Capital Territory
- ☐ **International:** If international, please provide details below:

Name of Requesting Authority:

Country:

Email Address:

Signature of Applicant

Date: